

6.23 Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Checkup			
Domain	Care Management, ACH Organizational Service Delivery		
Effective	September 01, 2019	Revision Dates	
Documents	TDFPS Form 2403, OCOK Quality Monitoring Tool		
Reference	OCOK Provider Manual, ACH Child and Family Services Policy – Service Modalities and Interventions, COA NET 5.03		

Following the initial removal and placement into DFPS conservatorship, children are required to complete three (3) medical/behavioral health exams, known as the 3 in 30. The three (3) medical/behavioral health exams consist of:

1. **3-day Medical Exam:** Within 3 business days children entering DFPS care must see a doctor to be checked for injuries or illnesses and get any treatments they need.
2. **Child and Adolescent Needs and Strengths (CANS) Assessment:** Within 21 days of placement children ages 3-17 must get a CANS Assessment. The CANS is an evaluation that helps understand the impact of trauma a child has been through, and how they are doing. CANS identifies services that may help the child, such as counseling, as well as existing strengths to build on, such as positive relationships.
3. **30-day Medical Exam - Texas Health Step Medical Checkup/Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Checkup:** Within 30 days of placement children must see a doctor for a complete EPSDT check-up with lab work.

Effective September 1, 2019 a penalty will be assessed to Network Providers for any Texas Health Step Medical Checkup/Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Checkup that is not completed as per the required timeframe.

The following procedure(s) will be implemented to track compliance of the EPSDT checkup (30-day Medical Exam):

Network Providers will be required to obtain documentation of the appointment that meets all of the criteria for a Texas Health Step Medical Checkup. They may use TDFPS Form 2403 or their own form of documentation provided all information for the EPSDT Checkup is included in the documentation form. Network Providers must submit the utilized form to the OCOK 3in30@oc-ok.org email box within 72 hours of the exam completion. An EPSDT checkup is considered complete only if the 30-day Medical Exam is completed within the specified timeframe and the complete documentation is received by OCOK verifying the exam's completion.

Once a month, a report of all children new to care will be generated by the OCOK Data Department and sent to the OCOK 3in30@oc-ok.org email box. The Care Coordination Administrative Assistant will monitor the email box and will reconcile the receipt of the appointment documentation with every child on the generated report from the Data Department and follow up with agencies that are not submitting forms timely.

The appointment documentation and all other submitted documents will be uploaded by OCOK Data Department into CareMatch.

The Network Provider will be required to maintain all medical documentation in the child's record. Quality Improvement and Contracts Department will sample client records during the Provider's annual Contract Monitoring Review as per the OCOK Case Review System as an additional review of each provider's performance on the EPSDT requirement

The Intake Department will remind Network Providers, at the time of the initial placement and in writing via language included on the confirmation email, of the 3 in 30 requirements. Additionally, Care Coordination Department will include requirements of 3 in 30 in their standard introductory emails to Provider's case managers upon new assignments and in their away messages.

Effective September 1, 2019 OCOK will report compliance on a quarterly basis to DFPS. The Director of Care Management will also provide the report to the Director of Finance, the Director of Quality Improvement and Contracts, and the Chief Operating Officer.

Prior to submission of the report to DFPS, OCOK will notify the Network Providers of all instances of non-compliance and the intent to assess a financial penalty.

Should the Network Provider want to appeal any financial penalty they must contact the OCOK Director of Care Management within ten (10) business days of receipt of the notification. The Network Provider must submit all documentation supporting their case for appeal, including any efforts made to attempt to complete the required exams, along with reason(s) why the Network Provider should not be held responsible for the non-compliance for review by the Director of Care Management.

Failure to comply with this procedure for the EPSDT checkup, the Network Provider will be assessed a financial penalty of \$100.00 per child. This financial penalty will be withheld from the Provider's next payment from OCOK.