

4.12 Initial and Rolling Capacity Limits for New Facilities			
Domain	Contract Management and Oversight of Providers, Care Management, ACH Risk Prevention and Management		
Effective	10/15/2021	Revision Dates	
Documents	Monthly Capacity Assessment		
Reference	ACH Child and Family Services Policy -Risk Prevention and Management, OCOK Provider Manual		

Policy:

ACH Child and Family Services commits resources to support the Performance and Quality Improvement (PQI) program to ensure that data is collected, analyzed, and utilized in supporting strategic priorities and goals, program outcome measurement, quality improvement processes, service delivery excellence, and positive results for clients served. The PQI process encourages broad-based participation from employees and stakeholders in the responsibility to utilize data and feedback to maintain vital programs that meet a need in the community and that deliver quality outcomes for those that participate in services.

Purpose:

Pursuant to SB1896, Sec. 42.258. Limit on Placements for New Facility, if an SSCC contracts with a general residential operation providing treatment services to place children with the operation before the operation is fully licensed, the contract must limit the number of children that may be placed at the operation each month and limit the number of children with a service level of Specialized, Intense, or Intense Plus until the operation exhibits sustained compliance with the licensing standards.

Process Procedure:

1. This process applies to any general residential operation providing treatment services with a Texas provisional/initial residential childcare license that is contracted with an SSCC;
2. Initial and rolling capacity limits will be determined by all SSCCs that are contracted with the Provider during the initial permit;
3. Within 30-days of the Provider joining the OCOK Network, the assigned OCOK Quality Improvement and Contracts Specialist will complete an Administrative Review of the Provider's Policies and Procedures to ensure systems are in place and Provider is prepared to receive placements. Results of this Administrative Review will be shared with DFPS, SSCCs and internally;
4. Within 30-days of the Provider joining the OCOK Network, OCOK will hold for the first three months, no less than monthly staffings to discuss the contracted Provider to determine initial limitations such as service type restrictions and resident count restrictions based on a comprehensive assessment of factors such as compliance history, business history, management history, and other relevant narratives; following the first three months, the frequency of meetings will be determined based on the compliance of the agency;

5. OCOK will maintain ongoing communication with the Provider in order to gather information and data to be shared during the monthly staffings and to complete the Monthly Capacity Assessment;
6. OCOK will invite other SSCCs and any other interested parties to participate in the monthly staffing with the purpose of gathering information to determine capacity for the Provider;
7. During this monthly staffing the SSCCs will also discuss the Provider's performance and whether a capacity increase or decrease is warranted based on circumstances and available data;
8. Within 120-days of the Provider joining the OCOK Network, the assigned OCOK Quality Improvement and Contracts Specialist will complete a Contract Monitoring Review. Results of this Contract Monitoring Review will be shared with DFPS, SSCCs and internally, and;
9. This process lasts until the Provider has received their full permit to operate a residential childcare operation (6-12 months), and the SSCCs agree that the Provider poses no significant risk to children upon full licensure.
10. For any shared SSCC and DFPS contracted facilities, OCOK will also team with DFPS and any other SSCCs on this process.